FUNDING OF SCHOOLS

1992/93

SCHOOL YEAR

Manitoba
Education
and Training

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School Year

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INTRODUCTION

The parameters for the new funding program, called the Schools Finance Program (SFP), for the 1992/93 school year were announced on November 19, 1991.

The Schools Finance Program is established by the Provincial Government in the Public Schools Act and in related regulations, and is administered by the Schools' Finance Branch and the Public Schools Finance Board. The Program is comprised of operating and capital support.

The Schools Finance Program is funded through the Education Support Levy and Consolidated Revenues of the Province. For the calendar year 1992, the Education Support Levy mill rates are 9.12 mills on residential property and 20.52 mills on other (residential) property. Farm land continues to be exempt.

Manitoba's 47 school divisions and 6 remote districts derive revenue from the Schools Finance Program, other support, other revenue and a special levy on real property.

Funding for the 1992/93 school year is based on enrolment on September 30, 1992. The information provided to school divisions is based on estimated enrolments submitted by each school division. These enrolments will be updated to actual after final data is collected in the fall of 1992. Changes made at that time will relate to enrolment, statistical, and financial information submitted by the school divisions and verified by the Schools' Finance Branch. THE FORMULA FOR CALCULATION OF SUPPORT WILL NOT CHANGE.

Changes in FRAME definitions which relate to Function 600 are attached in Appendix C.

This brief summary is intended to be an easy-to-read reference guide describing the funding for the 1992/93 school year. In cases of dispute, the Public Schools Act and Manitoba Regulations remain the legal reference. If additional or more complete information is required, the reader should refer to the legal documents.

BASE SUPPORT

1. Support for Recognized Expenditures

Recognized expenditures less 7.9 mills multiplied by the total school assessment and less deductible mining revenue

where

recognized expenditures are the total of:

(a) the lesser of 1992/93 allowable expenditures in Function 500, or $3,300 multiplied by eligible instructional units. If $3,300 multiplied by eligible instructional units exceeds the 1992/93 allowable expenditures in Function 500, the excess amount is transferred to (b).

(b) the lesser of 1992/93 allowable expenditures for Function 100, and Curriculum Consulting and Development, Function 600, or the total of:

(i) the excess in (a),
(ii) eligible instructional units multiplied by 95% of average teachers' salary,
(iii) eligible instructional units multiplied by $4,250 (classroom supplies),
(iv) eligible instructional units multiplied by $6,970 (school administration).

The following definitions are used to calculate recognized expenditures.

<u>Full-time-equivalent (FTE) instructional units</u>

calculated for Grades K to 8 and Grades 9 to 12 as follows:

(a) in divisions #'S 1 to 10 and 12, divide the FTE enrolment for the school division by 20,

(b) in divisions #'S 11, 13 to 48, and 2264, 2309, 2312, 2355, 2439 and 2460, if FTE school enrolment in Grades K-8 or 9-12 is:

(i) more than 200, divide by 20,

(ii) 200 or less, but more than 100, divide by 19,

(iii) 100 or less, but more than 18, divide by 18,

(iv) 18 or less in Grades K-8, one FTE instructional unit,

(v) 18 or less in Grades 9-12, divide by 18.

Eligible instructional units

total FTE instructional units less the number of nonsupportable units determined by dividing total number of nonsupportable pupils in the school division by 20.

Allowable expenditures

for Function 100 - 1992/93 expenditures reported in Function 100 less 1992/93 categorical support and other revenue reported on Schedule 8 of the budget/financial statement.

for Curriculum Consulting and Development, Function 600 - 1992/93 expenditures reported in Curriculum Consulting and Development, Function 600, less 1992/93 categorical support and other revenue reported on Schedule 8 of the budget/financial statement.

for Function 500 - 1992/93 expenditures reported in Function 500 less 1992/93 categorical support and other revenue reported on Schedule 8 of the budget/financial statement.

Division average teachers' salary

1991/92 total salary amount divided by the number of full-time-equivalent personnel employed as shown in Function 100, object code 330 of the budget/financial statement.

Deductible mining revenue

In school divisions with mining revenue (#46, #2309, #2355), the deductible mining revenue is calculated as follows:

(a) determine a school year mill rate by using operating expenditures for 1991/92, less revenues and support for 1991/92, divided by total school assessment;

(b) determine an equivalent school assessment by using mining revenue for the school division for the preceding year, divided by the school year mill rate;

(c) deductible mining revenue is the equivalent school assessment multiplied by 7.9 mills.

2. Occupancy

the lesser of:

(a) 66% of 1991/92 salaries and benefits in Function 800, plus 80% of all other 1991/92 expenditures in Function 800, or

(b) $\frac{(A/B + C/D)}{2}$ (occupancy factor) x $90,000,000

where:

A = sum of ages of active school buildings in the division as at June 30, 1991;
B = sum of ages of active school buildings in the Province as at June 30, 1991;
C = sum of areas of active school buildings in the division as at June 30, 1991;
D = sum of areas of active school buildings in the Province as at June 30, 1991.

3. Level I Special Needs

the lesser of:

(a) eligible enrolment divided by 180, multiplied by $45,000, or

(b) allowable expenditures.

Level I allowable expenditures are defined as 1992/93 expenditures in Function 200 less the total of:

(i) 1992/93 eligible categorical funding for Clinicians and Coordinators,

(ii) 1992/93 categorical support for Level II and Level III pupils, and

(iii) 1992/93 revenues related to Function 200 reported on Schedule 8 of the budget/financial statement.

4. Counselling and Guidance

the lesser of:

(a) eligible enrolment in grades 5 to 12 divided by 550, multiplied by $45,000, or

(b) allowable expenditures.

Allowable expenditures are 1992/93 expenditures reported under Counselling and Guidance, Function 600, less revenues reported on Schedule 8 of the budget/financial statement.

5. Library Services

the lesser of:

(a) eligible enrolment divided by 600, multiplied by $45,000, plus $15 per eligible enrolment, or

(b) allowable expenditures.

Allowable expenditures are 1992/93 expenditures reported under Educational Media, Function 600, less revenues reported on Schedule 8 of the budget/financial statement.

6. Professional Development

the lesser of:

(a) eligible instructional units multiplied by $450, or

(b) allowable expenditures.

Allowable expenditures are 1992/93 expenditures reported under Professional and Staff Development, Function 600, less revenues reported on Schedule 8 of the budget/financial statement.

CATEGORICAL SUPPORT

Eligible enrolment is the enrolment on September 30, 1992, less non-supportable pupils.

Allowable expenditures are those expenditures required to be reported on Schedule 8 in the financial statement.

1. Transportation

A transported pupil is defined briefly as a pupil who lives further than 1.6 kilometers from school.

the lesser of:

(a) the total of:

(i) $410 per transported pupil (other than those pupils eligible for $150 or $2,000) including pupils enroled in Grades 3 to 12 eligible under the 1972 clause for the Cities of Winnipeg and Brandon, plus

(ii) $150 per transported pupil for Kindergarten to Grade 3 pupils who live in a city, town or village and who live 1.6 kilometers or more from school, plus

(iii) for pupils with special needs

- $2,000 per pupil for pupils requiring a specially equipped vehicle, (see Appendix A for definition), plus

- $5 per eligible enrolment, plus

(iv) $0.85 per loaded kilometer for distances per bus route in excess of 80 loaded kilometers per day for each day the bus route operates, plus

(v) $0.10 cents per kilometer for the total number of kilometers for each day the bus route operates, plus

(vi) $3,000 per approved contract bus, or

(b) 85% of allowable transportation expenditures.

2. Board and Room

the lesser of:

(a) $480 per pupil for each month the pupil lives away from his or her residence to take a program not offered in the pupil's home school if the one way distance from the pupil's residence to the school attended is 80 kilometers or more, or

(b) the actual cost of board and room, transportation and sundry living expenses.

3. Special Needs

the total of:

(a) Coordinator and Clinician support based on the number of eligible units which is the lesser of eligible enrolment for 1992/93 divided by 700 adding one for any remainder, or the number of qualified personnel employed, multiplied by $45,000, plus

(b) Level II support based on $8,520 for each pupil who is severely multi-handicapped, severely psychotic or autistic or profoundly deaf, plus

(c) Level III support based on $18,960 for each pupil who is profoundly multi-handicapped.

Although in (b) and (c), support is initially determined based on the number of pupils enroled on September 30th, support is adjusted to ensure that additional pupils identified on the following January 1st or throughout the year receive funding.

4. Vocational Education

the total of:

(i) $150 per credit in Category I approved courses, plus

(ii) $50 per credit in Category II approved courses, plus

(iii) $5,000 per approved vocational education program, or

Preliminary 1992/93 funding will be based on the number of 1991/92 students in approved courses. Preliminary funding will be adjusted to actual student counts as at September 30, 1992.

A listing of approved courses in Category I and II will be distributed by the Technology and Sciences Coordinator of the Curriculum Services Branch.

5. English As A Second Language

the lesser of:

(a) eligible English as a Second Language enrolment on September 30, 1992 multiplied by $660, or

(b) allowable expenditures.

6. Language Development for Natives

the lesser of:

(a) the total of:

(i) eligible pupils in the Language Development for Natives Program on September 30, 1992 to a maximum of 1.5% of eligible enrolment, multiplied by $660, plus

(ii) eligible pupils in the Language Development for Natives Program on September 30, 1992 in excess of 1.5% of eligible enrolment, multiplied by $390, or

(b) allowable expenditures

"Native" refers to pupils of native ancestry but for whose education the Government of Canada or an Indian Band is not responsible.

7. Heritage Language

the total of:

(i)	Bilingual	- FTE pupils x $250
(ii)	Language of Study	- FTE pupils x $100

To receive funding for bilingual heritage language programs, divisions must provide 50% of instruction time in the heritage language.

To receive funding for language of study heritage programs, divisions must teach the heritage language for at least 30 minutes a day, five days out of six days.

8. French Language Programs/Instruction

the total of:

(i)	Francais	- FTE pupils x $250
(ii)	Immersion	- FTE pupils x $250
(iii)	Basic	- FTE pupils x $100
(iv)	Conversational	- FTE pupils x $ 50

9. Small Schools

School division #'s 11, 13 to 48, 2264, 2309, 2312, 2355, 2439, and 2460 are eligible for small schools categorical support calculated as:

the lesser of the cost of small schools programming or the total of (a), (b), and (c), provided that the enrolment of those grades that qualify for support is greater than 15% of the school's total enrolment.

(a) if pupils per elementary grade on September 30, 1991, are:

less than 15	$20 per elementary pupil
15 or more but less than 18	$10 per elementary pupil
18 or more but less than 21	$ 5 per elementary pupil

(b) if pupils per secondary grade on September 30, 1991, are:

less than 50	$70 per secondary pupil
50 or more but less than 53	$35 per secondary pupil
53 or more but less than 56	$17.50 per secondary pupil.

(c) if the school qualifies for support under (a) or (b) or if the school contains only special education pupils and has an enrolment of less than 100 pupils, an amount of $3,300.

The grant is to be expended by the school division to meet additional needs of small schools. It is not necessary to expend the grant in a specific school.

10. Curricular Materials

$40 per eligible pupil, $30 of which must be expended through the Manitoba Textbook Bureau. Any unexpended balance of the $30 remains as a credit at the bureau.

11. Students At Risk

The minimum amount of funding for 1992/93 is the sum of 1991/92 Compensatory (regular and pilot projects), Inner City and Winnipeg School Division No. 1 Special Grants.

Please see Appendix B for more information respecting this grant.

For additional information please contact Carolyn Loeppky at 945-2478.

12. Decreasing Enrolment

(a) the total of:

(i) 20% of the change in eligible enrolment from September 30, 1989, to September 30, 1990;

(ii) 30% of the change in eligible enrolment from September 30, 1990, to September 30, 1991;

(iii) 50% of the change in eligible enrolment from September 30, 1991, to September 30, 1992.

(b) if (a) is less than 0, then multiply the absolute value of (a) by the rate. The rate for divisions #1 to #10 and #12 is $800. The rate for all other divisions is $1,200.

13. Remoteness Allowance

(a) if the division lies north of the 56th parallel, multiply division eligible enrolment by $200,

(b) if the division lies between the 53rd and 56th parallel, multiply division eligible enrolment by $100.

SUPPLEMENTARY SUPPORT

Maximum supplementary support is calculated as A - B

where:

A = 1991/92 operating expenditures less 1991/92 revenues on a per pupil basis,

increased by Winnipeg all item Consumer Price Index, annual average 1992,

adjusted for 1992/93 enrolment,

less 1992/93 base and categorical support,

B = 1992 total school assessment multiplied by 10 mills.

If A is less than B, then there is no supplementary support.

SUPPLEMENTARY SUPPORT - continued

Eligible supplementary support is the lesser of:

(a) 80% of the difference between 1991/92 expenditures in special needs, transportation, vocational education, and occupancy increased for the Winnipeg all item Consumer Price Index, annual average 1992, and 1992/93 funding for special needs plus Level I, transportation, vocational education, and occupancy multiplied by the equalization factor:

$$1 - (A/B)$$

where:

A = total school assessment divided by eligible enrolment
B = highest total school assessment per eligible pupil in the Province ($145,637), or

(b) maximum supplementary support.

CAPITAL SUPPORT

Capital Support:

(a) support for school construction
(b) support for buses used for pupil transportation
(c) support for vocational equipment
(d) support for major capital projects in the main categories of building programs, upgrading programs and renovations
(e) support for minor capital items which is determined for each division as:

$$\frac{(A/B + C/D)}{2} \times \$3,900,000$$

where

A = sum of ages of active school buildings in the division as at June 30, 1991;
B = sum of ages of active school buildings in the Province as at June 30, 1991;
C = sum of areas of active school buildings in the division as at June 30, 1991;
D = sum of areas of active school division buildings in the Province as at June 30, 1991.

(f) support for environmental assistance.

PHASE-IN GRANT

1992/93 base, categorical, and eligible supplementary support is recalculated assuming no increase in support from 1991/92 to 1992/93.

1991/92 base and categorical support is adjusted for 1992/93 eligible enrolment.

If the 1992/93 recalculated support is less than 1991/92 support, then the phase-in grant is 1991/92 funding less 1992/93 recalculated support less ~~0.75~~ 0.5 mills on total school assessment.

OTHER SUPPORT AND OTHER REVENUE FROM THE MANITOBA GOVERNMENT

The Provincial Government also provides other support/revenue towards the operating cost of school divisions. This support/revenue includes grants for Shared Services, Non-Residents, Special Needs (multi-sensory), Institutional Programs, as well as the General Support Grant.

OTHER REVENUE

School divisions receive other revenue from a variety of sources including the Government of Canada, Indian Bands and Other School Boards.

SPECIAL REQUIREMENT

The difference between expenditures and revenues for 1992/93 for each school division is made up by the special requirement.

SPECIAL LEVY

A portion of the special requirement for the 1991/92 school year, and of the special requirement for the 1992/93 school year, comprises the 1992 special levy.

It is essential that school divisions not lower the percentage raised by the special levy from one fall term to the next.

The special levy is raised on the assessed property within each school division. The special levy mill rates, therefore, vary throughout the Province.

PUPILS REQUIRING A SPECIALLY EQUIPPED VEHICLE

Transportation support will be provided for those pupils who require special assistance to be transported to school. Pupils identified according to the following criteria will be eligible for this funding:

> A pupil who as a result of impaired mobility requires transportation to and from school on a specially equipped vehicle. This will include, but will not be limited to, pupils who have severe mobility problems requiring the use of special equipment such as wheelchairs and walkers. Very special and/or severe physical disabilities will be considered on an individualized basis by application to Manitoba Education and Training.

LEARNING SUPPORT PROGRAM FOR STUDENTS AT RISK

A new categorical grant of $10M has been designated for programming in schools with identified at risk students.

In order to access this grant, schools will be asked to identify students using the following criteria:

- School Attendance Rate
- Students Who Are 2 or More Years Behind their Age Group in Reading and Numeracy Skills
- Total School Enrolment as of September 1991
- Migrancy Rate
- Students Formally Involved with Social Services Agencies
- Number of Students Referred for:
  - ELDNS
  - ESL
- Total Population
- Incidence of Low Income
- Single Parent Families

At the present time, schools in the Province are in the process of completing Form SAR '92 which will provide information to the Province as to the schools that exhibit need.

Schools with high concentrations of students at risk will be required to complete a school plan for students at risk. This plan is intended to be the programming blueprint for a school's initiatives for students at risk.

The Province is targeting the completion of the provincial profile by the third week of February, 1992. School divisions will then be informed as to which schools in their jurisdiction are eligible, and will be apprised of the distribution mechanisms and requirements for the grant.

PROGRAMS

INSTRUCTIONAL AND PUPIL SUPPORT SERVICES

Curriculum Consulting and Development

Consists of providing professional and/or technical advice and assistance in curriculum development. This includes preparing and utilizing special curriculum materials and understanding and appreciating the various techniques of stimulating and motivating pupils. Includes instructional related research and evaluation.

Educational Media

Consists of those activities involving the organization and management and operation of libraries, of books and media centres; preparing, caring for, and making available *relevant technologies* which assist teaching and learning *utilizing a resource-based learning model*.

Included are:

technical activities (ordering, cataloguing, processing and circulating books and *making available relevant technologies;*

planning and use of the library by teachers and pupils;

participating in faculty planning and *the use of relevant technologies;*

implementing a resource-based learning model.

Includes costs of staff, supplies, media materials, and minor equipment used in media activities supportive to the educational process. *Computer-related costs applicable to the support and direct administration of educational media will be included.*

Computer-related costs involved in computer science courses, *computer-assisted instruction or computer-managed learning* would not be included here but would be charged to the applicable instruction program.

Professional and Staff Development

Consists of the activities designed to contribute to professional or occupational growth of instructional staff during the time of their services to the school district. Includes workshops, conventions, service training demonstrations, and school visits. The professional and staff development of employees included in the 2nd level salary object codes Instructional - Teaching, Instructional - *Teacher Aides and Other, and for Programs 110 and* ~~120~~ 520 *- Executive Managerial and Supervisory* is to be included here. Professional and staff development for all other employees will be included in Administration Function. Do not include salary costs of own regular staff involved occasionally in professional and staff development. Include the additional costs due to hiring of substitutes.

Counselling and Guidance

Consists of those activities involved in counselling pupils and parents, providing counselling with other staff members on learning problems, evaluating the abilities of pupils, assisting pupils in personal, *career* and social development, providing referral assistance, working with other staff members in planning and conducting guidance programs for pupils.

Health Services and Attendance

Includes activities related to physical and mental health services which provide pupils with medial, dental and nursing service and are not direct instruction. Also includes activities related to attendance including prompt identification of patterns of non-attendance.

Food Services

Consists of those activities concerned with providing, preparing and serving regular and incidental meals, lunches, milk or snacks primarily to pupils.

Other Instructional and Pupil Support Services

Includes activities related to Instructional and Pupil Support not included in above programs. Includes graduation, student aid, awards, and report cards. Also includes expenditure for administering and supervising this function. *Included here will be costs related to sabbatical leaves and courses for college and university credit.*